Accepting Accepted Adopted Received Accounting Accounted Audited Balanced Budgeted Calculated Computed Credited Detailed Documented Estimated Measured Posted Reconciled Recorded Registered Reimbursed Scanned Scored Screened Selected **Tabulated** Tracked Validated Verified Achieving Accomplished Achieved Advanced Attained Earned Excelled Promoted Succeeded Surpassed Won Acquiring Accrued Accumulated Acquired Brought Captured Obtained Recaptured Advising Advised Advocated Affirmed Consulted Counselled Helped Prescribed Analyzing Analysed Analyzed **Appraised** Ascertained Assessed Compared Considered Critiqued Deciphered Diagnosed Evaluated Examined Explored Graded Inspected Investigated Proofed Proofread Researched Reviewed

Studied

Tested

Surveyed

Anticipating Anticipated Forecast . Perceived Predicted Projected Approving Approved Authorized Awarded Certified Commended Elected Nominated Recommended Recognised Recognized Referred Sponsored Assembling Assembled Arranged Built Compiled Constructed **Assisting** Assisted Accommodated Enabled Served Supported Categorizing Catalogued Categorized Charted Coded Correlated Departmentalised . Departmentalized Indexed Logged Mapped Ranked Rated Related Rendered Specialized Specified Collecting Collected Intercepted Reclaimed Recouped Recovered Retained Retrieved Combining Assimilated Attached Collaborated Combined Compounded Included Incorporated Integrated Linked Loaded Networked Synthesized Communicating Communicated Dialogued Discussed Interfaced Interacted Joined Merged

Responded

Translated

Completed

Closed

Completing

Finalised Finalized Finished Formalized Furnished Operated Performed Prepared Processed Produced Provided Submitted Supplied Terminated Condensing Concentrated Condensed Conserved Consolidated Cut Deleted Derived Downsized Economized Extracted Saved Eliminating Lessened Narrowed Reduced Released Removed Retired Summarized Coordinating Contributed Cooperated Coordinated Dealt Facilitated Followed Orchestrated Participated Scheduled Creating Conceived Conceptualised Conceptualized Configured Created Designed Developed Devised Engineered Established **Fabricated** Formed Formulated Founded Generated Innovated Installed Invented Modelled Originated Programmed Rendered Styled Visualized Delegating Appointed Assigned Delegated Designated Devoted Issued Notified Required

Expanding Energized Deregulated Enhanced Diversified Exchanged Expedited Divested Enlarged Improved Expanded Modified . Extended Modernized Grew Normalized Increased Overhauled Multiplied Perfected Syndicated Progressed Explaining Realigned Clarified Rebuilt Defined Reconstructed Described Recreated Elaborated Rectified Illustrated Recycled Redesigned Finding Located Reengineered Sought Reinforced Sourced Remodelled Traced Renewed Guaranteeing Reorganized Ensured Repaired Guaranteed Replaced . Replenished Insured Hiring Re-sequenced Employed Reshaped Enlisted Restored Restructured Hired Interviewed Retooled Recruited Returned Rehired Revamped Re-staffed Revised Revitalized Staffed **Impacting** Rewired Affected Shaped Effected Simplified Solidified Impacted Identifying Solved Decided Stabilized Detected Standardized Determined Stimulated Streamlined Discovered Identified Strengthened Systemised Pinpointed **Implementing** Systemized Activated Transformed Actualised Updated Actualized Upgraded Administered Vitalized Applied Managing Executed Acted Implemented Allocated Initialised Assumed Initialized Chaired Initiated Commanded Instituted Co-managed Introduced Conducted Launched Controlled Directed Opened Piloted Enforced Pioneered Exercised Guided Raised Reinvented Governed Set-Up Handled Sparked Headed Spearheaded Held Started Led Improving Maintained Accelerated Managed Adapted Manipulated Monitored . Adjusted Altered Oversaw

Brokered Displayed Exhibited Merchandised Lobbied Marketed Penetrated Positioned Publicised Publicized Sold Solicited Maximizing Capitalised Capitalized Maximized Optimised Optimized Motivating Convinced Encouraged Engaged Entertained Influenced Inspired Interested Involved Motivated Persuaded Moving Drove Emerged Moved Navigated Placing Pushed Relocated Returned Transitioned Negotiating Agreed Arbitrated Challenged Conciliated Concurred Confronted Contracted Mediated Negotiated Proposed Reasoned Renegotiated Subcontracted Organizing Grouped Organized Planned Prioritised Prioritized Sorted Structured Preventing Circumvented Deferred Deflected Diverted Pre-empted Prevented Thwarted Purchasing Bid Bought Funded Invested Presided Leased Protected Ordered Regulated Procured Represented Purchased Sustained Requisitioned Supervised Sending Marketing Delivered

Dispense Routed Spoke Proved Using Used Utilised Utilized Edited Wrote

Dispersed Distributed Exported Forwarded Outsourced Transferred Transmitted Solving Neutralized Resolved Treated Troubleshot Turned Speaking Addressed Announced Moderated Narrated Presented Quoted Reported Teaching Coached Cross-Trained Debriefed Demonstrated Disproved **Educated** Enlightened Illustrated Indoctrinated Informed Instructed Lectured Mentored Retrained Showed Taught Trained Understanding Construed Familiarized Interpreted Learned Practiced Mastered Realised Realized Exploited Writing Authored Co-authored Composed Corresponded Drafted Drew Up Published Rewrote Transcribed

© ExpatsDirect.Com **ACTION WORDS LIST** 

Augmented

Automated

Centralised

Centralized

Changed

Converted

Corrected

Debugged

Advertised

Dispatched

Emphasizing

**Emphasized** 

Underscored

Focused